

# Emanuel Synagogue Funeral Arrangement Information Sheet

When one of our Emanuel family experiences a death, it can be an overwhelming experience. The Emanuel clergy and staff are here to help you to navigate the funeral arrangement process. *Though I walk through the valley of the shadow of death I will fear no harm, for You are with me. (23rd Psalm).*

**Family First Call: Mortuary:** The mortuary will handle the pick-up of the deceased, arrange for **Tahara** (preparing the body for burial), and help to coordinate plot arrangements.

## **Jewish Mortuaries:**

- **Blumenstein Funerals** 860.243.6000, <https://www.blumensteinfunerals.com/> email: <mailto:glenn@funeralsct.com>; Owned/Operated by Emanuel members Glenn & Tiffany Blumenstein
- **Weinstein Mortuary:** 640 Farmington Ave. Hartford, Connecticut 06105 860.233.2675 • Fax: 860.233.2680; [weinsteinmortuary@comcast.net](mailto:weinsteinmortuary@comcast.net); Michael & Morty Weinstein
- **Leonard Holtz:** Hebrew Funeral Association, 906 Farmington Ave., West Hartford 06119 860-224-2337; <mailto:Hebrewfuneralasn@aol.com>

**Family Second Call: Emanuel Clergy** to help you make arrangements for the service, shiva details, and to provide the family guidance through this process.

**There is no fee for a Clergy member to officiate at an Emanuel member's funeral;** however, donations to clergy discretionary funds are appreciated. Clergy fees for non-members varies; contact your clergy for details:

- Rabbi Small: [rabbismall@emanuelsynagogue.org](mailto:rabbismall@emanuelsynagogue.org)/ 860-236-1275 ext:115
- Rabbi Lazowski: 860-559-9941 (cell)

## **Funeral Service at Emanuel\*:**

There is no fee to an Emanuel Member in good standing to hold a funeral service at The Emanuel. Location choice is based on estimated number of attendees and may be subject to change if more people attend than planned.

| Service Location | # of seating | Member Fee | Non-Member Fee |
|------------------|--------------|------------|----------------|
| Chapel           | Up to 125    | n/a        | \$500          |
| Sanctuary        | Up to 600    | n/a        | \$750          |

*\*Do to Covid-19 restrictions, any in-person gatherings are limited to current CT state guidelines. Please contact Emanuel staff for details.*

## **Scheduling & Set up:**

- Funerals are not held on Shabbat, Jewish holidays or evenings as Burials

- are not done at night.
- For scheduling considerations, a funeral service generally runs 45 – 90 min
- If held on a Sunday when the Religious School is in session, the funeral (and meal of condolence) must be scheduled *after 1 pm*
- **Maintain secure access:** The coffin is brought in through the Mohegan entrance. Both Weinstein and Holtz have been instructed to provide staff to monitor that entrance and provide staff to monitor the main entrance off the parking lot.
- Arrangements need to be made for funeral staff to be given the remote clicker.
- **Set up:** Emanuel staff set two total tables for sign in book and kippot: one in front lobby (main entrance) and second table by display cases by sanctuary
- **Space needs prior to service** - the family usually gathers before the service per Rabbi's discretion.

**Meal of Condolence after the Burial:** Most often held in either Koret, Silverman, Banks Lobby or Beth Hillel Community Room (BHCR), **for a fee.** Room used will **depend on:**

- **Number of people to return to the synagogue after the burial.** Not everyone returns after the burial for the meal of condolence. Estimate ½ - 2/3 (depending on weather, % out of towners, etc.).
- **Other events scheduled at the Synagogue before/during and after**
- **Space availability** Rooms may be subject to change. Fees below include use of: tables, chairs and set up, washing station\*. Additional charges below\*\*.

*Please note: Due to Covid-19 restrictions, all in-person gatherings are limited to current CT state guidelines. Please contact Emanuel staff for details.*

| <b>Room Rental fees: Meal of Condolence</b> |                                    |                   |                        |
|---|------------------------------------|-------------------|------------------------|
| <b># Attendees</b>                          | <b>Room options</b>                | <b>Member fee</b> | <b>Non- Member Fee</b> |
| Up to 120                                   | • Koret, BHCR, or<br>• Banks Lobby | \$500             | \$1000                 |
| 121 - 220                                   | • Koret + Lobby, or<br>• Silverman | \$800             | \$1600                 |
| 221 - 400+                                  | • Koret + Silverman                | \$1000            | \$2000                 |

*\* Outside entrance set up Washing Station on card table with pitchers of water, basins, paper towels, and garbage can*

*\*\*If the funeral is outside scheduled hours of building operations, an additional \$20/hr. for staff is added to cover set up and to manage the door. Due to the Emanuel's commitment to the Green initiative, we do not use disposable tablecloths. If the caterer does not provide them, cloth tablecloths may be rented from the Emanuel at \$6 each*

**Food Options for Meal of Condolence:** Must be kosher. The Emanuel does not have an in-house caterer, so all food must be provided by an outside KOSHER source (approved list below), at the family's expense. The caterers listed offer food delivery only, or provide staff to serve/clean-up, which is

highly recommended.

| <i>Kosher Caterers Meal of Condolence</i> |                           |  |                                 |
|---|---------------------------|--|---------------------------------|
| <b>Name</b>                               | <b>Contact Person</b>     | <b>Email</b>   | <b>Phone</b>                    |
| Crown                                     | Anne                      | <a href="mailto:info@thecrownmarket.com">info@thecrownmarket.com</a> | 860-236-1965                    |
| Joy of Food                               | Paul and Debbie<br>Bettan | <a href="mailto:joyoffood@comcast.net">joyoffood@comcast.net</a>     | 860-231-1861 or<br>860-798-9388 |
| Yosi's Kitchen                            | Mira or Yosi              | <a href="mailto:mira@yosikitchen.com">mira@yosikitchen.com</a>       | 860-365-YOSI (9674)             |